**CTK Festival Volunteer Descriptions Fall 2023**

**List organized by** [**games**](#Game_Descriptions)**,** [**other operations**](#operations) **and** [**set up/clean up**](#CLEAN)

**Game Descriptions**

**These roles below qualify for Festival Hours**

**AXE THROWING**

**Description:**Throw axes against a target to win tickets

**What do the volunteers need to do?**

* Collect 1 ticket/check wristband
* Hand axes to player
* There will be lines by grade on the ground – make sure kids are standing behind the correct line.

**What does the customer get/win?**

* 1 item hit = 1 win ticket
* 2 item hit = 3 win tickets
* 3 item hit = 5 win tickets

**Who do I go to for issues/questions?** Info Counter or call Coach Doc (925) 451-4002

**BASKETBALL**

**Description:**Players try to make 10 shots from 5 different positions. This is an active play activity where volunteers help to rebound shots.

**What do the volunteers need to do?**

* Collect 1 play ticket/wristband for 10 shots.
* Players are given 2 shots from each position on the grass.
* You will have 2 balls to play with so player will need to retrieve balls between position changes.
* Help rebound shots to keep up speedy play.

**What does the customer get/win?**

* 1 basket = 1 win ticket
* 6 baskets = 12 win tickets
* 10 baskets = 25 win tickets

**Who do I go to for issues/questions?** Info Counter or call Coach Doc (925) 451-4002

**BIG SPLASH**

**Description:**Throw a ball at a round target to drop liquid on someone.

**What do the volunteers need to do?**

* Collect 3 play tickets (no wristbands)for 2 attempts
* There will be lines by grade on the ground – make sure kids are standing behind the correct line.
* Reset pin to make bucket stay upright
* Refill bucket

**What does the customer get/win?** Just to try and dump the bucket on someone

**Who do I go to for issues/questions?** Info Counter or call Coach Doc (925) 451-4002

**CAKE WALK**

**Description:**One player stands on each numbered space #1-12. When music starts, they move along numbered spaces for a chance to win baked goods.

**What do the volunteers need to do?**

* One volunteer collects 1 play ticket, *no wristbands*, and picks numbers from a “hat”
* The other runs the music.
* Replenish baked goods from the Parish Hall Kitchen

**How it works:**

* You take tickets, line up participants, one per number.
* Start music, they move along numbered spaces in a circle. Usually, ~30 seconds for the music. Stop music.
* You will pick a number from the bucket and the person standing on the number wins a baked treat of their choice.

**What does the customer get/win?**

* Pick their favorite treat/baked good from the tables

**COKE BOTTLE TILT**

**Description:** Players use a ring on a fishing pole to try and make a coke bottle stand up on its own.

**What do the volunteers need to do?**

* Collect 1 play ticket/check wristbands for a 90 second attempt. Place the coke bottle on its side and give the participant the pole. If the bottle falls it can be reset until time is up.

**What does the customer get/win?**

* If they can stand up the bottle, they get 5 win tickets. One set of tickets per 90 second attempt.

**What else does the volunteer need to know?**

* It may help to use the stopwatch on your phone as a timer

**Who do I go to for issues/questions?** Info Counter

**DUCK POND**

**Description:**Select the lucky duckie to win stuffed animals. Players get one chance per ticket to try and select a winning duck from the pond labeled S, M, L or XL on the bottom.

**What do the volunteers need to do?**

* Collect 1 play ticket/check wristbands. Multiple kids can play at once.
* Give the kids their magnetic fish poles.
* Once they hook a duck have them hook the duck on the back to see if they’ve won or not.
* Sort and restock stuffed animals on tables for kids to pick from.

**What does the customer get/win?**

* Based on the ducks’ label they can pick a stuffed animal. One prize per ticket.

**What else does the volunteer need to know?**

* Many of the ducks are not winners and players will need to try again next time.
* Fast-paced booth
* Where to get more stuffed animals? Check the back rooms in the parish hall.

**Who do I go to for issues/questions?** Info Counter or call Coach Doc (925) 451-4002

**DUCK RACE**

**Description:** Players use a spray bottle with water to push the ducks forward to win the race.

**What do the volunteers need to do?**

* Collect 1 play ticket/wristband for one race.
* Provide spray bottles to players and determine the winner.

**What does the customer get/win?**

* 1st place = 3 win tickets
* 2nd place = 2 win tickets
* 3rd place = I win ticket

**What else does the volunteer need to know?**

* Where do I get more water? Use water bottle filling stations at middle school, by flag-pole or by elementary bathrooms.

**Who do I go to for issues/questions?** Info Counter or call Coach Doc (925) 451-4002

**FISHING POND**

**Description:**Younger kids try their luck "fishing" for prizes. A large wooden scene of the ocean has holes in it, kid puts the pole in the hole and a prize is clipped to the fishing pole.

**What do the volunteers need to do?**

* Collect 1 play ticket/check wristbands for 2 plays.
* Provide player fishing rod with clip.
* Child fishes twice through holes and you clip a prize on hook for each try.

**What does the customer get/win?**

* 1 small prize per try (2 total prizes per ticket)

**Who do I go to for issues/questions?** Info Counter or call Coach Doc (925) 451-4002

**GOLF**

**Description:**Players putt a ball into a hole to win tickets.

**What do the volunteers need to do?**

* Collect 1 play ticket/check wristbands for 3 tries. Provide club and 3 balls to player.
* Ensure players use putter to get ball in hole (no rolling, throwing etc.)
* Club is universal and works for both right and left-handed players.

**What does the customer get/win?**

* 1 ball in any hole = 1 win ticket
* 2 balls in any hole = 2 win tickets
* 3 balls in any hole = 3 win tickets

**Who do I go to for issues/questions?** Info Counter or call Coach Doc (925) 451-4002

**HAUNTED GARDEN**

**Description:**Manage Haunted Garden area, crowd control and scared child interventions.

**What do the volunteers need to do?**

* Collect 1 play ticket, *no wristbands*.
* Help younger kids to understand to cross their arms across their chest if they don’t want to be jump scared or other activities that might be too much.
* Manage middle school kids who are working for appropriate behavior
* Keep other kids from sneaking in etc.

**Who do I go to for issues/questions?**Call Stacy York (925) 323-1484

**KING OF THE JUNGLE**

**Description:**Two players have a pillow fight and try to knock the other off a balance beam.

**What do the volunteers need to do?**

* Collect 1 play ticket per player/check wristbands and provide pillows.
* Players have 3 chances to knock each other off.
* Keep players from making any shots above the shoulder (NO HEAD SHOTS).

**What does the customer get/win?**

* Best 2 out of 3 winner receives 3 win tickets.

**What else does the volunteer need to know?**

* Extra pillowcases can be found at the info booth.

**Who do I go to for issues/questions?** Info Counter call Coach Doc (925) 451-4002

**OVER/UNDER**

**Description:**Players roll balls to try to get a total score under 14 or over 30 to win 20 tickets.

**What do the volunteers need to do?**

* Collect 1 play ticket/check wristbands.
* Provide 6 balls and keep track of points.

**What does the customer get/win?** Fora total score under 14 or over 30 provide 20 win tickets.

**Who do I go to for issues/questions?** Info Counter or call Coach Doc (925) 451-4002

**PING PONG TOSS**

**Description:**Players try to get ping pong balls onto red, blue, or gold spaces.

**What do the volunteers need to do?** Collect 1 play ticket/check wristbands. Provide player with x balls

**What does the customer get/win?** (Please see sign at booth for details, no one seems to know for sure.)

* Red =
* Blue =
* Gold =

**Who do I go to for issues/questions?** Info Counter or call Coach Doc (925) 451-4002

**PITCHING STRIKES**

**Description:**Pitch ball from line to hit items in the strike zone

**What do the volunteers need to do?**

Collect 1 play ticket/wristband. Provide 3 balls to players to try and hit hanging items in strike zone.

**What does the customer get/win?**

* 1 item hit = 1 win ticket
* 2 item hit = 3 win tickets
* 3 item hit = 5 win tickets

**What else does the volunteer need to know?**

* There will be lines by grade on the ground – make sure kids are standing behind the correct line.

**Who do I go to for issues/questions?** Info Counter or call Coach Doc (925) 451-4002

**RING TOSS**

**Description:**Players toss hula hoop rings at posts.

**What do the volunteers need to do?**

* Collect 1 play ticket/check wristbands. 1 turn is 4 hoops.

**What does the customer get/win?**

* 3 rings on stand = 3 win tickets
* 2 rings on stand = 1 win tickets

**Who do I go to for issues/questions?** Info Counter or call Coach Doc (925) 451-4002

**ROLY-POLY CHALLENGE**

**Description:** 2 players balance a board to roll a ball down a chute, around a curve and drop the ball into the center of a grid to win.

**What do the volunteers need to do?**

* Collect 1 play ticket/wristband per player for 3 tries (for the pair).
* If there is only one player, you get to play with them.

**What does the customer get/win?**

* Ball into center spot = 2 win tickets for each player
* Only one win per 3-try round.

**What else does the volunteer need to know?**

* There will be lines by grade on the ground – make sure kids are standing behind the correct line.

**Who do I go to for issues/questions?** Info Counter or call Coach Doc (925) 451-4002

**SOCCER/FOOTBALL**

**Description:**Kick a soccer ball or throw a football into a hoop to win.

**What do the volunteers need to do?** Collect 1 play ticket/wristband. Provide 3 tries to players to try and make the soccer ball (with feet) or the football (with hands)through hula hoops.

**What does the customer get/win?**

* 1 through hoop = 1 win ticket
* 2 through hoop = 5 win tickets
* 3 through hoop = 10 win tickets

**What else does the volunteer need to know?**

* There will be lines by grade on the ground – make sure kids are standing behind the correct line.

**Who do I go to for issues/questions?** Info Counter

**TIC-TAC-TOE**

**Description:**Tossing bean bags into spaces, three in a row to win.

**What do the volunteers need to do?**

* Collect 1 play ticket/check wristbands.
* Provide 4 bags. Any 3 in a row, any direction gets 3 win tickets.
* There will be lines by grade on the ground – make sure kids are standing behind the correct line.

**What does the customer get/win?** Any 3 in a row, any direction gets 3 win tickets.

**Who do I go to for issues/questions?** Info Counter or call Coach Doc (925) 451-4002

**WINE TOSS**

**Description:** Players toss rings to try and win a bottle of wine

**What do the volunteers need to do?**

* Collect 5 tickets for 3 rings OR 10 tickets for 12 rings
* If player makes a ring on a particular bottle, they win that bottle.

**Who do I go to for issues/questions?**Call Coach Doc (925) 451-4002

**Operations Roles**

**These roles below qualify for Festival Hours**

**COSTUME CONTEST**

**Description:** Help check-in contestants for costume contest

**What do the volunteers need to do?**

* Help check in contestants, document names and provide numbered tags by age group.

**What else does the volunteer need to know?**

* Participants get a free dress pass and winners get a prize (ice cream tickets, a gift card or other prize)
* Categories are group costume, scariest and most creative.
* Judging is based by age group: K-2, 3-5, 6-8 & adults
* On list by grade, write down participant name next to their number.
* Write the same number on the colored sticker for that age group.
* Provide to participant, telling them to place it in a visible spot so the judges can see it.

**Who do I go to for issues/questions?**Call Nicole (415)518-7565

**FACILITIES**

**Description:** Help with facilities issues, power, lighting, etc.

**Who do I go to for issues/questions?**Call 925-765-1091 Peter Symonds

**FLOATERS**

**What do the volunteers need to do?**

* Be able to drop in and help wherever needed from booths to games etc.

**Who do I go to for issues/questions?**Info counter

**HOT DRINKS - PTG**

**Description:** Selling, preparing and serving hot drinks.

**What do the volunteers need to do?**

* Counter service including taking tickets
* Prepare hot cocoa, cider and coffee

**Who do I go to for issues/questions?**Call Carolyn at (415)699-8732

**INFO BOOTH**

**What do the volunteers need to do?**

* Checks in all volunteers for shifts, volunteers sign in.
* Answers questions for all the guest/volunteers
* Minor First Aid
* Hand out pre-purchased tickets and wristbands to families. Check off the family name from the list and hand out the envelope with their items.

**What else does the volunteer need to know?**

* Lost wristbands: Provide customers with a replacement based on purchase records or have them exchange cut off wristbands to get a new one (document).

**Who do I go to for issues/questions?**Call Lindsay at (925) 588-1888

**PRIZE BOOTH**

**Description:** Help the kids count their win tickets and choose prizes based on how many tickets they have!

**What do the volunteers need to do?**

* Volunteers will help kids count their tickets.
* Help them choose prizes based on how many tickets they have.
* Collect the tickets in the box provided.

**What else does the volunteer need to know?**

* Please do not let children into the booth.
* Only certain color tickets are win tickets to be used for prizes.
* Marisa Mathis, Keisha O’Shea, and Christine Oats manage the booth and can help answer questions.

**Who do I go to for issues/questions?** Call Marisa Mathis 925-519-4775

**SECURITY**

**Description:**Provide security, empty trash cans and keep the grounds picked-up.

**What do the volunteers need to do?**

* Provide security by monitoring the grounds and making sure areas designated off limits are clear. This role will also be responsible for emptying trash cans and keeping the grounds picked-up. Keep an eye on all areas of the festival to make sure everything is running smoothly.
* Get a vest, trash bag(s) and grabber when you check in at the info booth.

**Who do I go to for issues/questions?**Call Matt Knauf 925-899-1208

**TICKET SALES BOOTH**

**What do the volunteers need to do?**

* Sell tickets and t-shirts on site using Square with credit cards and apple pay– but NO CASH
  + Tickets cost $1 and are sold onsite in sets of 20 for $20.
  + Wristbands cost $65
  + T-shirts – same price as online $17-19 depending on size.

**What else does the volunteer need to know?**

* More instructions on the use of the Square payment will be provided on site.
* Lost wristbands: send people to the info booth to see if they can get a replacement based on purchase records or bring cut off wristbands to get a new one.
* No raffle or other things to sell this year.

**Who do I go to for issues/questions?**Call Denise at (925) 788-3013

**TRUNK OR TREAT HOSTS**

**Description:** Participate by decorating your trunk and handing out nut-free treats.

**What do the volunteers need to do?**

* Arrive no later than 3:30 to the small parking lot, on the northeast side of the church
* Decorate your trunk
* Hand out nut free treats from 4-5:15 pm
* Once the lot is cleared after 5:30 you can close your trunk and enjoy the festival
* Contact Alicia for questions [Aliciayhamilton@gmail.com](mailto:Aliciayhamilton@gmail.com) or 925.640.8203.

**These roles below qualify for Fundraising or Personal ﻿Choice hours - NOT festival hours.**

**CLEAN UP**

**Description:** Help clean-up after Festival and **get 2 for 1 Bonus Fundraising or Personal Choice Hours**. If you sign up for a three (3) hour shift, you get credit for six (6) hours.

* **Clean up hours do not count towards your 4 required Festival Hours** – just Fundraising or Personal ﻿Choice hours.

**Who do I go to for issues/questions?**Call 925-765-1091 Peter Symonds

**DECORATIONS**

**Description:**Help decorate the festival before it opens on Friday and Saturday. NOTE: These are Fundraising or Personal ﻿Choice hours - NOT festival hours.

**What else does the volunteer need to know?**

* Shantelle will reach out with the site plan and decor set up assignment a few days before the festivals. All supplies will be provided.

**Who do I go to for issues/questions?**Call Shantelle Durbin at (818) 929-1021

**HAUNTED GARDEN SET-UP or CLEAN-UP**

**Description:**

* Help supervise 8th graders and decorate the haunted garden before it opens on Friday.
* Help clean-up after Festival and get 2 for 1 Bonus Fundraising or Personal Choice Hours. Who do I go to for issues/questions?
* NOTE: These are Fundraising or Personal ﻿Choice hours - NOT festival hours.
* Call Stacy York (925) 323-1484

**SET-UP**

**Description:**Help set-up before Festival. NOTE: These are Fundraising or Personal ﻿Choice hours NOT festival hours.

**What do the volunteers need to do?**

* Help to set up the facilities for festival.

**Who do I go to for issues/questions?** Call 925-765-1091 Peter Symonds